

# JOB HAZARD ANALYSIS: WORKING SAFELY DURING COVID-19

Job Name: \_\_\_\_\_ Job Number: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Number of employees on site: \_\_\_\_\_

Date: \_\_\_\_\_ Designated site safety representative: \_\_\_\_\_

Have temperatures been checked of ALL employees onsite?  Yes  No

The purpose of this JHA is to provide information as well as hazard identification of onsite activities that may or may not be affected by the COVID-19 outbreak. By signing this JHA, each employee is receiving an understanding of how to prevent oneself from germs as well as following the guidelines of working safely around others. This jobsite has been deemed essential however low risk of a possible outbreak on site. Work at this project is completely voluntary for RFJ Meiswinkel employees during this time, however by signing this document workers are agreeing to follow and meet all requirements to work safely onsite.

## **Activities/Tasks being performed:**

- Layout of interior partitions
- Framing of walls and ceilings
- Framing of shaftwalls
- Installing sheetrock
- Taping and Finishing
- Applying Fireproofing
- Clean up/Stocking

## **Potential Safety/Health Hazards:**

- Potential exposure to pathogens that may cause illness to workers on site (e.g. COVID-19).

## **Plans to eliminate potential safety/health hazards:**

-Either the jobsite General Contractor or RFJ Meiswinkel will be providing daily temperature checks of each employee prior to coming on site. Review of this JHA is to occur daily after temperatures have been taken of each employee on site. Daily meetings will be held at a location designated by the site supervisor.

-The following questions will be asked to all employees on site daily after temperatures have been taken:

1. Do you have a cough? (Yes or No)
2. Have you been experiencing cold like symptoms? (Yes or No)  
-Sore throat, runny nose, head ache, and/or mild congestion.
3. Do you have shortness of breathe? (Yes or No)
4. Have you had a fever in the past 72 hours (3 days)? (Yes or No)
5. Have you recently lost your sense of taste or smell? (Yes or No)

-Should an employee have a fever of 100.4F or above, he/she will be asked to go home and monitor their temperature to see if it changes. Should the temperature rise, he/she will need to go see there medical provider for further instruction. The employee must present a doctors note clearing them to return to work.

-Employees will be given a set of there own equipment to complete the tasks they are being asked to do. There will be no sharing of PPE and/or hand tools

-Employees must clean ALL tools that are used throughout the day with a mixture of bleach and water to ensure no contaminants are on RFJ provided tools as well as any personal tools that are brought on site. Tool boxes handles, scaffolding, work benches, cut tables, hand tools, and any other items that a worker comes in contact with shall be cleaned daily. Please allow adequate time at the end of each shift to clean equipment properly. Latex gloves will be provided for those cleaning tools.

-All on site employees must maintain the 6 foot social distancing requirements. Should another trade encroach on this mandatory 6 foot distance, a supervisor must be notified immediately. This includes the use of the jobsite manlift. No more than 4 employees can be in the lift at one time. Employees must utilize the 6 foot social distancing while waiting on the manlift.

-Employees must strive to maintain proper hygiene. Hands must be washed periodically throughout the day.

-Should any employee begin to feel symptoms of COVID-19, a supervisor must be notified immediately. The worker will be asked to go home and see his/her doctor. If any employee is sick or feels any symptoms of illness while at home, the employee will be asked to stay home and provide a note from his/her doctor stating the employee is OK to return to work.

-Employees need to notify a supervisor of any possible exposure to COVID-19. Should an employees family member or anyone living in his/her household be diagnosed with the illness, RFJ Meiswinkel must be notified.

-Always cover your mouth if you cough or sneeze. Coughing and sneezing should be done into your elbow or into a clean tissue and then properly disposed into the trash.

-Please notify a supervisor if the on site restrooms need cleaned. An RFJ supervisor will notify the responsible parties of any unsanitary conditions on site.

-Employees need to try to avoid sharing of tools. If any employee needs his/her own tools, a supervisor must be notified.

-Avoid touching of the face, eyes, nose, and mouth.

-Avoid common used items such as door handles, parking meters, cross walk buttons, and the man lift call buttons. Use a clean tissue or gloves to use such items.

-Discontinue hand to hand contact during this time. Handshakes, high fives, and so on are not permitted during this time due to possible passing of illness and germs.

-The Center for Disease Control and other governmental entities have defined "at risk" individuals that should not be present on site as follows:

- Workers over the age of 65

- Workers with existing immunocompromised health issues or diabetes.

- Workers who have knowingly been exposed to COVID-19

-Employees on site should notify a supervisor of any underlying health issues that they may know of.

-Due to the constraints of maintaining 6 foot social distancing for certain RFJ Meiswinkel tasks, please use proper lifting techniques if you are working alone. If your designated task cannot be accomplished in a safe manor, notify your supervisor and stop the work. Should any injuries arise, notify your supervisor immediately.

-If a task does require you to work within 6 feet of another RFJ employee and/or another trade, a plastic face shield and face mask must be worn by all that are within 6 feet. Please discuss what COVID related PPE should be worn during work hours. If an employees PPE becomes faulty or worn, notify your supervisor immediately. RFJ employees must follow the PPE requirements while working on this project.

