



RFJ MEISWINKEL COMPANY
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RFJ's Emergency Response Plan

RFJ Meiswinkel operates under the Duty of Care established by OSHA to provide a safe and healthy workplace for all employees. Under this, RFJ is required to ensure workplace conditions meet or exceed the safety and health regulations of the State of California.

While the chances of contracting COVID-19 are currently low, we know this is a rapidly developing situation. The RFJ Leadership Team is implementing the following precautionary measures. This determination is based upon information received from the Centers for Disease Control (CDC), OSHA and local health agencies.

These precautions will remain in place until further notice.

PRECAUTIONS

Hygiene & Other Safety Precautions

- Temperatures to be taken prior to entering jobsite by General Contractor, On Site Health and Safety or the jobsite safety representative, If temperature is over 100.4 F or 38 C degrees, employee must go home.
- Answer the following questions, if yes to any, employee must go home
 - a. Have you been diagnosed with COVID-19?
 - b. Have you been in close contact with anyone who has been diagnosed with COVID-19?
 - c. Are you currently experiencing any of the following symptoms:
 - body aches, chills, fatigue
 - shortness of breath or any difficulty with breathing
 - sore throat
 - lost your sense of smell or taste
- Routinely clean all frequently touched surfaces in the workplace, such as workstations, countertops, and doorknobs. Use the cleaning agents that are usually used in these areas and follow the directions on the label. Cleaning kits are on each project.
- Social distancing: must be 6' apart when possible, no handshaking or hugging
- Frequent handwashing: warm water and soap/hand sanitizer. Please wash your hands as you enter and exit your job-site office, and frequently throughout the day. Best practice is to wash your hands for a full 20 seconds with warm water.
- To the extent possible, we discourage people from using public transportation, attending large events and non-essential air/boat travel.
- A SSR (Sight Safety Representative) will be monitoring social distancing requirements

Daily Safety Briefings & Toolbox Talks on Jobsite

- Every morning, our Superintendents and Safety Department will update personnel of any new information on Covid-19.
- Hygiene protocols and instructions on what to do if you suspect someone on the jobsite may be ill will be posted at all jobsites
- Remind work crews to disinfect tools and wash their hands frequently

All non-essential gatherings

- Man lifts, elevators, morning gatherings, keep distance during lunch and breaks etc.
- Should be canceled, postponed, or conducted remotely, use “zoom meetings”
- Such as OAC Meetings, trainings, employee events, employee celebrations

Jobsite protocol If COVID-19 is suspected or confirmed:

1. If Coronavirus illness symptoms are observed (fever, non-stop coughing and/or shortness of breath)

If individual arrives at office, job-site with symptoms;

- Provide individual with N-95 respirator mask and send individual home. If no mask is available, send home.
- Advise individual to stay at home, seek medical attention and notify their supervisor or Donny. He or she can come back to work with a doctor’s note (or email).
- Report occurrence to your supervisor or Donny. If person onsite is NOT an RFJ employee, follow same process, notify your supervisor or Donny and we will contact the appropriate company.
- If this becomes an exposure to all people at this job location. All employees from that location will be put in a 14-day quarantine at home per CDC guidelines. The job-site or office will be shut down until further notice. Employees exposed to a co-worker with confirmed COVID-19 should refer to CDC guidance for how to conduct a risk assessment of their potential exposure. We strongly recommend that if you believe you’ve been exposed to seek the advice of your healthcare provider.

2. If Individual(s) who are sick, did not report to work with the onset of symptoms:

- They stay home, seek medical attention and call supervisor and Donny immediately to report the illness and absence. He or she can come back to work with a doctor’s note (or email).
- All areas of exposure and timeframe and take necessary steps to reduce further company and community exposure.
- In either case, Management sends out notice to company with the possible exposure of COVID-19 in the workplace but will maintain confidentiality of that employee with symptoms as required by the Americans with Disabilities Act (ADA).
- This becomes a possible exposure to all people at this job location. All employees from that location will be put in a 14-day quarantine at home per CDC guidelines. The job-site or office will be shut down until further notice. Employees exposed to a co-worker with confirmed COVID-19 should refer to CDC guidance for how to conduct a risk assessment of their potential exposure. We strongly recommend that if you believe you’ve been exposed to seek the advice of your healthcare provider.

Per the CDC

<https://www.cdc.gov/coronavirus/2019-ncov/specific-groups/guidance-business-response.html>

*We encourage you, to the extent possible, to avoid taking public transit, attending large events, and minimizing non-essential air travel during non-working hours.